Administrative Committee

July 05, 2022

Present: Alderpersons Kathleen Thurow, Heather Kierzek, Bryant Hazard

Absent: None

Also Present: City Clerk Brenda Zeman, Finance Director Julie Ostrander, Interim Police Chief Rob Sinden

Citizen Present: None

The meeting was called to order by Chairman Kathleen Thurow at 8:00am, with roll call and noting compliance with the Open Meetings Law.

Motion by Hazard second by Kierzek to approve the June 20, 2022, minutes.

Motion by Kierzek seconded by Hazard to approve the agenda. Motion carried unanimously

Action Items:

a) Review and recommendation to the Common Council the updated Title VI Policy.

Finance Director Ostrander highlighted the items Mayor Nelson identified for correction. Pages 2 and 7 were missing commas in the text. Page 2 needed changes to responsibilities for developing the plan as Cheryl Giese and 2017 as updated by Brenda Zeman. Page 4 was missing the word "the". Appendix 7 the Council's demographic table was eliminated because they are elected. The section relates to non-elected citizens remains and encourages minority participation for non-elected boards.

Motion by Kierzek, seconded by Hazard for recommendation to the Common Council the updated Title VI Policy.

Motion carried unanimously

Informational Items

a) Date and time for next meeting: Tuesday, August 2, 2022, at 8:00AM

Motion to adjourn by Hazard, seconded by Kierzek at 8:04AM and unanimously carried.

Respectfully submitted, Julie Ostrander, Finance Director